



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 16th January 2025 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Vickers. Apologies: Cllr Threlfall. In Attendance: Liz Haworth (Clerk), 3 members of the public.	2528/25
2.	Declaration of Interests	
	Cllr Highton and Cllr Mirfin declared non registrable interests in item 11 for discussion on the agenda. As the topic was for information only, they remained for the discussion. Cllrs Mirfin and Allen also declared an interest in the grant application received from WEF as Govenors and did not partake in the decision outcome of this application.	2529/25 2530/25
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	3.1 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 21 st November 2024.	2531/25
	3.2 It was resolved to approve and confirm the accuracy of the Minutes of the Precept Budget meeting held Thursday 28 th November 2024.	2532/25
4.	To Receive the Minutes of other Committees/Meetings	
	4.1 It was resolved to receive the minutes of the Planning Committee Thursday 21 st November 2024.	2533/25
	4.2 It was resolved to receive the minutes of the WWB Joint Burial Committee 9 th October 2024.	2534/25
5.	Whalley Parish Council Casual Vacancy	
	There has been no interest in the vacancy advertised by the Council. WPC will continue to advertise the vacancy and ant interested parties should contact the clerk for further information.	2535/25

Whalley Parish Council Approved Minutes Ref No:				Cash Book			JANUARY 2025	
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £
DD	02/01/2025		Easy Web	Website/Email Services	(86.75)			(86.75)
Bankline	20/01/2025		E Haworth	Salary/Office/Travel	(1,223.15)			(1,223.15)
Bankline	20/01/2025		E Haworth	Reimbursement ICO	(40.00)			(40.00)
Bankline	20/01/2025		HMRC	ITE297.20 NI£35.06 ENI£100.50	(432.76)			(432.76)
Bankline	20/01/2025	2.2E+08	E-On Next	Vale Gardens Electricity	(17.85)			(17.85)
Bankline	20/01/2025	682	Abbey Gardening Services Ltd	Vale Gardens (December)	(327.60)			(327.60)
			Abbey Gardening Services Ltd	Parish Churchyard (December)	(418.80)			(418.80)
Bankline	20/01/2025	3925	Kays Highways Ltd	Traffic Management	(1,003.68)			(1,003.68)
Bankline	20/01/2025	3717	PNFS	Membership	(30.00)			(30.00)
Movement in Month					(3,580.59)	0.00	0.00	(3,580.59)
Cash Book Balance at START of Month					23,095.65	1,095.00	81,705.68	106,696.33
Cash Book Balance at END of Month					<u>20,315.06</u>	<u>1,095.00</u>	<u>81,705.68</u>	<u>103,115.74</u>
8.	Internal Auditor							
	It was resolved to appoint Karl Baldwin as the independent internal auditor to evaluate the effectiveness of the Councils governance processes and control of finances.							2539/25
9.	Grant Applications 2024-25							
	To consider and determine requests for grant funding and donation requests under Local Government Act 1972 in this budget year. Four grant requests were received and approved totalling £4925. Whalley Educational Foundation - Repairs to Flooring - £2625 Whalley In Bloom – Purchase of plants, compost, equipment and planters £1500 Whalley Table Tennis Club – Coaching Development - £500 Little Green Bus – door to door professional transport for elderly, immobile and vulnerable £300. One late application will be considered at the next meeting.							2540/25
10.	Speeding Awareness/Joint Working Group/Traffic Matters							
	10.1 The latest SpID Report LC83 10 King (outbound) December 2024 was reviewed by members of the council.							2541/25
	10.2 To discuss the reply received from Highways re Wiswell Lane and the request for a Highways review. Nothing further to report at the time of the meeting. Issues are ongoing.							2542/25
11.	Flooding							
	The Council discussed and noted the effect of the recent flooding in the village. Brief notes of concern.							2543/25

	<p>The existing foul drains cannot cope with flash floods and cause flooding of properties in the centre of the village.</p> <p>Blocked foul drains are causing issues around the Cloisters/ Sydney Avenue areas. Issues seem to come from the Hayhurst estate, new Lawsonsteads estate, Broad Lane, Wiswell Brook with flooding in the gardens around Station Road, Church Lane and The Sands.</p> <p>The Parish Council would like to see a review of the drainage system with UU & LCC working together to highlight and resolve issues including a definitive map/plan of Whalley's existing draining system, including surface water drains, foul water drains, mixed drains, including all access points.</p> <p>All newly constructed drains added to the system should be detailed on the map to include all the new developments.</p> <p>A review of the Lawsonsteads Attenuation Ponds and potential new drainage needs around the Accrington Road area.</p> <p>Part of planning applications for new properties should review the drainage capacity.</p> <p>Equipment to manage the capacity and flow of the water, particularly in flood times would give an early indication of action measures.</p> <p>Regular cleaning of the drains in problem areas.</p> <p>Proper Emergency Call Out Assistance from the Responsible Authorities.</p> <p>Initial enquires and contact are to be made with LCC and UU for information.</p>	
12.	Planning Permission Whalley Sports Park	
	Awaiting an update from planning re the application. Clerk to make enquiries on progress.	2544/25
13.	Parish Online Mapping	
	Cllr Vickers reported on the online mapping tool and WPC unanimously resolved to take an annual subscription to benefit from the online mapping tool. To be reviewed annually.	2545/25
14.	VE Day 80th Anniversary - 8th May 2025	
	Considerations were given as to how to commemorate the 80th Anniversary of VE Day. Some suggestions were to erect the lamppost Tommys, place the clear Tommys around the village, "Lamp Light Of Peace" represent the 'light of peace' that emerged from the darkness of war, consider suggestions from the public.	2546/25
15.	Partnership Meetings	
	<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Mirfin attended a Police Partnership meeting which covered issues including drugs issues and the Police raids over Christmas, Cumulative Impact Assessment, responsibilities around Licensing Reviews.</p>	2547/25

16.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • Whalley Queen St RAG Reports • Trading Standards/Consumer Alerts • RVBC Updates • Neighbourhood/Stay In The Know • Invitation - Development of the 10-year vision and Masterplan for the newly named Clay Fields site at Whalley - elected members and invited guests only Wednesday 29 January 2025 • Waste Bins - King Street Whalley - verbal update • NALC Executive Bulletins and newsletters <p>Cllr Ball reported that the accounts for the Alms Houses have been submitted to the Alms House Association for review. A resident had contacted Cllr Ball with concerns of vehicles causing vibration damage to properties along Mitton Road. The hedge on Mitton Road still requires further work. Clerk to enquire with LCC.</p> <p>Cllr Vickers attended the RV LALC meeting in November.</p>	<p>2548/25</p> <p>2549/25</p>
17 .	Next Meeting Date	
	It was resolved to approve the next meeting date of Thursday 20 th February 2025 at 7.30pm to be held at Whalley Old Grammar School.	2550/25

Meeting Closed at 9.30pm.

Draft Minutes Subject to Confirmation

Signed by Chairman:

Date:

Councillor Martin Highton